



The Supply is guaranteed to meet the Specification and pass through the stringent requirement of SGS or its Equivalent. A financial Statement from the Buyer's bank clarifying the buyer's financial capability will be required to consider the buyer's negotiations. Only direct negotiations from the end buyer's representative and mandates will be considered.

TERMS OF TRANSACTION:

DELIVERY PORT: CIF WORLDWIDE

PAYMENT TERM: SBLC AFTER ICPO

ORIGIN: QATAR ORIGIN

INSPECTION: ANY UNIVERSALLY ACCEPTED Q&Q INSPECTION COMPANY
REFINERY FOB PROCEDURES 1

1. Buyer issues an official ICPO along with Tank Storage Agreement (TSA) accompanied by company certificate of registration and valid means of identification.
2. Seller issues:
 - commercial invoice (CI) for the available quantity in the storage tank
 - product passport (Product Analysis Report), Notarized Statement of availability of product Authority to verify (ATV) via email or phone call.
 - Notice of Readiness (NOR)
3. Buyer returns the commercial invoice and NOR duly signed by the buyer and buyer's logistic company.
4. Seller issues to buyer the listed below documents:
 - Unconditional dip test authorization (DTA)
 - Fresh SGS inspection report
 - Injection Report
 - Certificate of Origin
 - Notarized and endorse NCNDA/IMFPA
 - Authorization to sell & collect (ATSC)
 - Tank storage receipt (TSR)
 - Commitment letter to supply



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5. (Optional) Buyer SGS team re-conducts dip test inspection on the product in seller storage tanks on buyer expense
6. Upon successful dip test inspection, buyer pays for the total product value and seller immediately transfer the title of product ownership to buyer with all export documents
7. Seller immediately commences injection of the product into buyer's tanks
8. Seller pays intermediaries.

REFINERY FOB PROCEDURES 2

1. Buyer accepts seller working procedure and issue ICPO
2. Seller issues commercial invoice (CI) will be signed by Buyer and returns back commercial invoice
3. Seller provide buyer with the below listed PPOP along with NCNDA & IMFPA A. Statement of Product Availability
B. Certificate of Origin.
C. Conditional DTA for dip test.
D. Product Passport Analysis.
E. Company Registration Certificate
- 4 Buyer provide his storage tank agreement after confirmation from our management to proceed buyer provides tank storage receipt for 5 days to enable buyer to gain access to facilitated seller tank to conduct dip test and execute the Quality & Quantity Inspection in Tank Farm for FRESH Analytical Report/Result by SGS.
5. After successful DIP test seller release Dip test SGS result.
6. Injection of product proceed into Buyer's vessel or injects into Buyer's tanks Buyer or buyer retain tank take over within maximum 48 hours Buyer pays via MT 103/TT for the spot transaction and seller issues all export documents to buyer.
7. Upon conclusion of first lift transaction seller pays all intermediaries involved in the Transaction and proceed with the signing of contract with Buyer.

REFINERY TANK TO VESSEL/DIP & PAY PROCEDURE

Buyer issues official ICPO addressed to the refinery or representative.
Seller issues Commercial Invoice (CI), buyer signs and returns the signed invoice to the seller.
Seller issues to the buyer the partial proof of product documents:
ATSC - Authority to sell and collect
DTA - Dip Test Authorization
PRODUCT PASSPORT - Product analysis report from a renowned inspection company.
STATEMENT OF PRODUCT AVAILABILITY DULY SIGNED AND NOTARIZED BY THE APPROPRIATE AUTHORITIES.
COMMITMENT LETTER TO SUPPLY
ATV – Authority to verify the existence of product via email or phone call.

Buyer sends Dip Test Authorization to the seller's tank farm for endorsement, extends seller's tank and receives full GPS coordinates of the tanks, Hub Numbers, terminal access permit and dip test is conducted immediately with buyer's team to obtain fresh SGS report.



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After a successful Dip Test in Seller's tanks, Buyer takes over seller's tank or Seller injects into buyer's vessel / Tank and buyer conducts its DIP TEST Inspection for Q & Q of the Petroleum Products aboard vessel / Tank.

Buyer after a successful Q & Q Dip test on the product, the buyer makes the payment for the total value of the product injected into the tanks through the means of MT103 - TT.

Upon seller receives the payment for the product from the buyer, the seller issues to the buyer the Title ownership of the product and all exporting documents of the Product.

The seller pays all intermediaries involved in the transaction.

TANK TAKE OVER (TTO) PROCEDURE.

Buyer issues Irrevocable Corporate Purchase Order (ICPO) with Guarantee Letter to take over Title of the product.

. Seller issue draft (MOU) agreement to Buyer counter-sign and return to the seller.

Upon Seller receipt of sign MOU-contract from the buyer, Seller legalizes the agreement with the ministry of energy, agriculture & trade.

Seller sends to Buyer the following documents for Buyer's confirmation.

Seller's Export License/Registration Certificate

Bill Of Lading-(in the name of the previous buyer as Consignee.)

Vessel Tanker Details.

Product Passport-Dip-Test Report.

Proforma Invoice.

5% Payment deposit Invoice.

Cargo Manifest.

Cargo Ullage Report.

Q88

Buyer confirms the goods documents and makes a 5% down deposit which stands as an Allocation and Security Guarantee payment to the seller nominated bank by T/T Wire Transfer within 3 banking days to enable the seller to change every document to buyer's name and instruct the vessel captain to re-route the vessel to the new buyer's destination port. The 5% deposit Payment made shall be deducted from the total payment value of the takeover product.

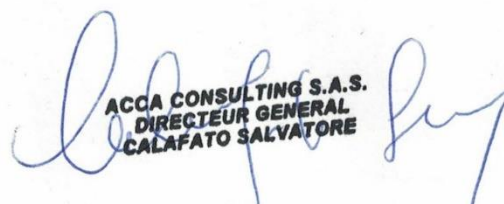
Seller releases a fresh dated Dip-Test Authorization-DTA to Buyer to order SGS inspection or Equivalent inspection team for Q & Q inspection upon goods/cargo arrival at the discharge port.

5. Upon the successful completion of Dip-test inspection, Buyer makes the balance 95% payment by MT103 wire transfer for the total goods value, Seller transfers Title of ownership Certificate to buyer's name as the legitimate owner of the goods and commence translating.
6. Trans-loading commences immediately.

Seller will release payments to the intermediaries involved within 48 hours of receiving the payment for the product from the Buyer's bank

CIF ASWP APPROVED STANDARD BANKING WORKING PROCEDURES

1. Buyers issues Irrevocable Corporate Purchase Order (ICPO) addressed to the Seller's Refinery along with company profile and buyer passport.
2. Seller issues the draft SPA for buyer's review and signing




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- 3: Seller legalizes and registers the contracts with the insurance company and notarizes them with the appropriate Authorities of the ministry of energy along with the below PPOP document.
 - a. Product Quality Passport Quality Certificate.
 - b. Certificate of Product Origin.
 - c. Product availability o Commitment letter to supply the product from Ministry of Energy. d. [ATSC].
4. Buyer's bank per seller's verbiage shall issue SBLC/DLC within six (6) working days for first shipment's value to seller's financial bank to enable the seller to commence loading of a product with the shipping company. seller to finalize loading within six (6) working days. But if the buyer fails to issue SBLC/DLC within six (6) working days, as an alternative provision buyer pays 2% of the total product value directly to the shipping company or a payment account designated by the Seller either via MT103, Bitcoin or USDT as a transaction guarantee which will be deducted from the product's invoice value of the product at the destination port.
5. After confirmation by seller's bank, the seller at own expense, charters with shipping/logistic company and alert buyer on shipment ordered graphic/schedule accompanied with the submission of nominated Vessel details to the buyer.
6. Seller's bank responds with contractual operative 2% PB and full POP to buyer's bank within seventy -Two (72) hours since buyer's instrument confirmed by seller's bank a) Copy of the Port Storage Agreement.
 - b) Copy of the CPA, to Transport the Product to Discharge Port.
 - c) Vessel Q88.
 - d) Original BL (full set).
 - e) Copy of SGS Report.
7. Upon successful product confirmation against the SGS/CIQ Report of Quality and Quantity at the destination port, the buyer makes payment by MT103.
8. Seller and buyer, within seventy-two (72) hours, the seller pays commissions to the seller side and the buyer pays buyer side intermediaries involved in the transaction.

CIF TRANSACTION PROCEDURE 2


1. Buyer issues ICPO with this procedure incorporated on the ICPO along with Buyer's company registration certificate.
2. Seller Issues Sale & Purchase Agreement (SPA), Buyer review, amend (if necessary), signs, and return the SPA in WORD format to Seller within 3 banking days. Seller sends final SPA to Buyer in PDF format; Buyer confirms final SPA and issues letter of acceptance of the final SPA.
3. Seller issues to Buyer via email the following transaction documents:
 - A. commitment to supply
 - B. statement of product availability
 - C. certificate of origin)
 - D. product passport E. ATSC,The buyer confirms the receipt of the documents by mail and issues a confirmation letter within 24hrs.



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4. Seller arranges the chartered freight with a renowned shipping company for the transportation of the product to buyer designated discharge port, both Seller and Buyer sign the Charter Party Agreement (CPA) together with the shipping company (A three-party CPA) this is applicable only for 1st shipment. (Seller & Buyer) jointly pays CPA cost 50/50 via T/T wire transfer directly to the shipping company. The fee would later be refunded /deducted when the Buyer is paying for the total product cost).
5. After completion of the above, Seller issues to Buyer product title transfer agreement, Buyer signs and returns. Seller legalizes the Contract with the authorities in charge and sends
6. To the buyer the legalized contract, the certificate of product title transfer and then proceeds with the port & custom clearance of product and all internal routines operations accordingly.
7. Upon completion of the above and confirmation of this export approval by the Authority to Seller with the endorsement of the Charter Party Agreement (CPA) and the Shipping Schedule by the Port Authority, to enable Seller release the below Proof of Product Documents:
 - ~ Legalized Charter Party Agreement (CPA) with the Loading Port Authority.
 - ~ Injection Report
 - ~ Product Allocation Certificate.
 - ~ Allocation Title Transfer Certificate.
 - ~ Export License
 - ~ Export Approval ~
 - Tank Receipt.
 - ~ Dip Test Authorization.



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8. Seller issues the commercial invoice and sends to buyer. Seller lodge and activate a % PB (Performance Bond/Performance Guarantee) in the favour of the Buyer. If Seller fails to supply the cargo/shipment of the product to the Buyer this 2% Performance Bond will be paid/forfeited to the Buyer.
9. The product SGS inspection charges will be borne by the Seller at the loading port. Seller invites buyer for visitation to witness the final inspection and TTM for negotiation of the future transaction (Optional to Buyer). Seller signs NCNDA/IMFPA between all intermediaries involved with the notarized copy sent to Seller's bank.
10. Loading & Shipment of the product commences as per schedule. Upon Vessel's arrival and finalization of SGS at the destination port, Buyer release payment via swift fund transfer within 3 to 5 banking days to Seller for the total product value.

On behalf of the management
Sign/Seal
Sales Manager



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